# **Hansard Europe DAC** Solvency and Financial Condition Report ("SFCR") (for the financial year ended 30 June 2016)

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#### Summary

The new, harmonised EU-wide regulatory regime for Insurance Companies, known as Solvency II, came into force with effect from 1 January 2016. The regime requires new reporting and public disclosure arrangements to be put in place by insurers and some of that is required to be published on the Company's public website. This document is the first version of the Solvency and Financial Condition Report ("SFCR") that is required to be published by Hansard Europe Designated Activity Company (HE DAC or 'the Company').

This report covers the Business and Performance of the Company, its System of Governance, Risk Profile, Valuation for Solvency Purposes and Capital Management. The ultimate Administrative Body that has the responsibility for all of these matters is the Company's Board of Directors, with the help of various governance and control functions that it has put in place to monitor and manage the business.

HE DAC is closed to new business and the focus of the Board and Management Team is the orderly run-off of the existing book of policies in line with their policy terms and conditions. Over time the volume of policies will diminish as policies mature, or are surrendered. As a consequence the expected performance, year-on-year, will reflect a diminishing number of policies and reducing level of assets under management. The Company is required to hold sufficient assets to match its policyholder liabilities at all times and a primary responsibility of the Board is to ensure that the Company's capital is adequate to cover the required solvency for the nature and scale of the business, and the expected operational requirements of the business. A number of mechanisms are in place to evaluate those levels and the outcome of those assessments indicate that the Company's capital is adequate at this time and for the expected requirements in the short to medium term.

The Company's financial year runs to 30 June each year and it reports its results in GBP (Pounds Sterling).

#### **A: Business and Performance**

#### A.1 Business

HE DAC is a Regulated unit-linked life assurance private company limited by shares. The Company's operating address is:

Hansard Europe dac, Suite 201, SOBO Works, 2 Windmill Lane, Dublin 2, Ireland D02 F206

Its registered office is: Hansard Europe dac, IFSC, 25/28 North Wall Quay, Dublin 1, Ireland D01 H104. The Central Bank of Ireland ("CBI") is responsible for financial supervision of the Company. The CBI's address is:
Central Bank of Ireland,
North Wall Quay,
Spencer Dock,
PO Box 11517,
Dublin 1,
Ireland.

The Company's external auditor is PricewaterhouseCoopers, Chartered Accountants and Statutory Audit Firm, One Spencer Dock, North Wall Quay, Dublin 1, Ireland.

The Company is wholly owned by Hansard Global plc ("HG plc"), an Isle of Man holding company, listed on the London Stock Exchange. The Company is part of the Hansard Global plc financial services group.

The Company's financial year end is 30 June each year. The Company is closed to new business and continues to exist, administering its existing policies in line with their contract terms and conditions. Policy administration services are outsourced to Hansard Administration Services Limited ("HASL"), an authorised insurance manager within the Group.

#### **A.2 Underwriting Performance**

Existing Policyholders are located principally in Europe. The six most significant countries being Italy, Belgium, France, Germany, United Kingdom and the Netherlands; the majority of the Company's policyholders are British expatriates.

New premiums received during the year, relate to regular premiums on existing regular premium policies, and a small amount of top-up premiums.

Under International Financial Reporting Standards (IFRS), the Company's Unit-linked Contracts are classed as Investment Linked Contracts. Investment Linked contract premiums are not included in the profit and loss account, but are reported as deposits to investment-linked contracts and are included in the linked liabilities in the balance sheet.

#### Movement in technical provisions for Linked Liabilities:

The following table summarises the movement in liabilities under investment-linked contracts during the year:

	2016	2015
£	000's	£000's
Deposits (Premiums) to investment-linked contracts	4,261	5,375
Deductions (claims) from contracts (52	2,688)	(39,632)
Change in provisions for investment-linked contract liabilities 1	6,065	2,092
Movement in year (32	2,362)	(32,165)
At beginning of year 20	6,820	238,985
17	4,458	206,820

Change in provisions for investment-linked contract liabilities include dividend and interest income and net realised and unrealised gains and losses on financial investments held to cover financial liabilities.

	2016	2015
	£000's	£000's
Contractually due to be settled within 12 months	3,684	4,024
Contractually due to be settled after 12 months	170,774	206,796
	174,458	206,820

#### **A.3 Investment Performance**

The Company does not provide asset selection advice. The investments linked to insurance policies are selected by policyholders, or their appointed advisers, or where applicable, by asset managers selected by the policyholders and appointed for the purpose by the Company. The assets are owned by the Company. The Company is required to maintain assets to match its policyholder liabilities at all times.

The following investments, cash and cash equivalents, other assets and liabilities are held to cover technical provisions for linked liabilities.

2016	2015
£000's	£000's
Equity securities 2,682	17,131
Investments in collective investment schemes 146,510	161,276
Fixed income securities 10,535	7,971
Deposits and money market funds 14,973	20,651
Outstanding investment settlements 78	235
Total assets 174,778	207,264
Other payables (320)	(444)
Net financial assets held to cover financial liabilities 174,458	206,820

Where assets are suspended and no market value is available, a "fair value" has been calculated. Fair value is assessed using valuation techniques based on available relevant information and an appraisal of all associated risks (see section D.1).

The value of assets under management is affected by asset and currency performance, as well as policies maturing or surrendering each year. As the Company is closed to new business this results in a reducing profile year on year.

Investment income comprises dividends, interest and other income receivable, realised gains and losses on investments and unrealised gains and losses. Movements are recognised in the profit and loss account in the period in which they arise. Dividends are accrued on the date notified. Interest is accounted for on a time proportion basis using the effective interest method.

	2016		2015	
	Technical	Non-technical	<b>Technical</b>	Non-technical
	account	account	account	account
	£'000	£'000	£'000	£'000
Dividend income	861	-	1,114	-
Interest income	53	106	26	98
	914	106	1,140	98
Net gains on realisation of investments	16,358	-	4,152	_
Investment income	17,272	106	5,292	98
Unrealised gains/(losses) on investment	(752)	8	(3,176)	(185)
Investment return	16,520	114	2,116	(87)

The unit linked insurance policies are valued by reference to their linked asset values at any point in time. The performance of the policies therefore depends on the performance of the assets selected and the application of policy related charges in line with the policy contract terms and conditions.

#### A.4 Performance of Other Activities

The Company's only activity is that of unit-linked life assurer.

Income for the Company is in respect of fees which are charged to investment-linked contracts for contract administration services, investment management services, payment of benefits and other services related to the administration of investment-linked contracts. Fees are recognised as revenue for the services provided. The fees charged for the current and previous years are shown below:

Other technical income, net of reinsurance	2016	2015
	£'000	£'000
Contract fee income	4,041	5,147
Fund management charges	2,024	2,341
	6,065	7,488

Operating costs of the Company excluding director's fees and auditor fees are charged through the Technical Account of the Profit and Loss Statement.

Net operating expenses	2016	2015
	£'000	£'000
Origination costs	2,256	2,937
Administrative, investment and other expenses	4,112	3,222
	6,368	6,159

The Company's lease on its previous business address had an expiry date of 16 December 2016. During October 2016, the Company moved to a serviced office and finalised the exit from Carysfort House in Blackrock, Co. Dublin. The Company has no finance leases.

Expenses during the year ended 30 June 2016 have increased due to the costs associated with the design and implementation of robust governance arrangements to secure compliance with continuing developments in the regulatory environment including Solvency II.

#### Results and Dividends

The profit and total comprehensive income after tax for the year was £0.1m (2015: £1.1m under FRS 101 restatement). The profit disclosed in the 2015 financial statements for that year, under previous Irish GAAP, was £0.3m). No dividends were paid during the year (2015: £nil). As stated above the results were impacted by development costs related to compliance with new regulatory requirements including Solvency II, Common Reporting Standards, change in accounting framework, obligatory name change.

#### A.5 Any Other Information

During the year the Company's name was changed to Hansard Europe Designated Activity Company from Hansard Europe Limited in accordance with obligations arising under the new Irish Companies Acts 2014.

The new EU regulatory regime known as Solvency II, implemented through Irish Statutory Instrument No. 485 of 2015, came into force 1 January 2016.

The Company's presentation of its Financial Statements for the year ended 30 June 2016, moved to a new presentational basis as required under Financial Reporting Standard (FRS) 101 Reduced Disclosure Framework, which is based on International Financial Reporting Standards (IFRS) principles.

During the financial year the Company's main focus has been to continue to implement its strategy, which is to protect the interests of policyholders and other stakeholders and ensure an orderly wind-down of the business whilst maintaining the financial and commercial stability of the Company.

The Company is subject to a number of legal actions primarily with regard to asset performance. The majority of the assets on the Company's balance sheet are held in respect of unit-linked contracts, where the Policyholder, or their appointed advisor has selected the assets to be linked to their policies.

The Company does not provide asset selection advice, and is robustly defending these cases.

#### **B:** System of Governance

#### **B.1 General Information on the System of Governance**

#### B.1.1 Overview:

The Company is classified as a Medium Low Risk firm under the Central Bank of Ireland's risk-based framework for the supervision of regulated firms, known as PRISM or Probability Risk and Impact SysteM and is subject to the Central Bank of Ireland's Corporate Governance Requirements for Insurance Undertakings 2015.

The Company's Board of Directors carry responsibility for the oversight of the business and sets its strategy and risk appetite. With effect from 1 July 2013 the Board sits as a minimum Board of five members, as allowed for under the Corporate Governance Requirements for Insurance Undertakings 2015, and agreed with the Central Bank of Ireland. All members of the Board sit as members of the Audit Committee, and the Risk Committee.

#### **Board of Directors:**

G S Marr LLB (Chairman) T N Davies MAcc, FCA M J Coffey Dip Corp Gov (Independent) R T R Woods MA FCA (Independent) R H Panagiodis B COMM, FCMA, Cert IoD, Dip IoD

## Company Secretary:

C N Cormican FCCA

The Company is committed to high standards of corporate governance. The Company has appointed an independent Head of its Actuarial Function and the Board has completed an annual review of Governance and its Committee structures in line with the Corporate Governance Requirements for Insurance Undertakings 2015.

The following Committees and Control Functions have been established by the Board (and its Committees) to assist it in discharging its obligations and operated throughout the year under review. Each Committee operates under defined terms of reference and reports to the Board at each Board meeting. The Audit Committee met on five occasions and the Risk Committee met on six occasions during the financial year to 30 June 2016. The Chair of each Committee is an Independent Non-Executive Director:

- Audit Committee (Chairman: R T R Woods)
- Risk Committee (Chairman: M J Coffey)

The Audit Committee assists the Board in discharging its responsibilities for:

- The integrity of the Company's financial statements;
- The effectiveness of the Company's internal controls;
- The Company's arrangements for its employees to raise concerns, in confidence, about possible wrong-doing in financial reporting or other matters;
- The effectiveness of the Company's Internal Audit function in the context of the Company's overall risk management system; and
- Monitoring the effectiveness, independence and objectivity of the external auditor.

The Risk Committee assists the Board in discharging its responsibilities for:

- The effectiveness of the Company's risk management systems;
- The implementation of the Company's risk strategy and maintenance thereof;
- The oversight of Solvency II developments;
- · The oversight of investment issues;
- The timely reporting of material deviations from defined risk appetite; and
- Monitoring the effectiveness, independence and objectivity of the Risk function.

Additionally there is an Investment Committee (a sub-committee of the Risk Committee) whose duties and responsibilities are primarily to assist the Board and/or the Risk Committee to discharge its statutory duties and its oversight responsibilities in respect of shareholder funds and policyholder funds within the overall risk appetite and control framework of the Company.

Lastly, a management committee (the "Control Committee") is in place whose main focus is to:

- Oversee the service provision inwards and to consider & resolve issues and conflicts arising – including changes to process and/or Company policies
- Ensure regulatory & compliance obligations are respected
- Review & agree any service agreement changes and/or remuneration amendments and recommend them to the Board for approval

#### **B.1.2 Independent Control Functions:**

The Company has established the four key independent control functions required under the Corporate Governance Requirements for Insurance Undertakings 2015 - risk management, compliance, actuarial and internal audit. These functions are responsible for providing oversight of and challenge to the business and for providing assurance to the Board in relation to the Company's control framework.

#### B.1.2.1: Chief Risk Officer ("CRO"):

A Chief Risk Officer is appointed, via a formal outsourcing arrangement with Hansard Global plc, to oversee the implementation of the Company's Risk Management Policy, reporting to the Board Risk Committee and the Company's General Manager. The responsibilities of the Chief Risk Officer include:

- The oversight of the smooth-running of and adherence to the Company's Enterprise Risk Management framework (ERM)
- To be the focal point for risk events reporting and for new and emerging risks, such that these can be assessed and material issues reported to the Board Risk Committee, who will determine whether the issue is of such significance that it needs to be reported to the Company's regulator
- To ensure that the annual 'Own Risk and Solvency Assessment' (ORSA) is prepared and submitted to the Board Risk Committee who engage with the process and recommend outputs to the Board for strategic consideration.

#### B.1.2.2: Compliance Officer:

A Compliance Officer is appointed, via a formal outsourcing arrangement with Hansard Group plc, with responsibility for the implementation of the Company's Compliance Policy and effective processes. The Compliance Officer reports to the Board Risk Committee and

the Board, and raises issues as they arise, to the Company's General Manager. The responsibilities of the Compliance Officer include:

- To report on significant instances of non-compliance to the Board Risk Committee and the Company's management
- To monitor Compliance within the Company and its service providers, making recommendations where change is required, and to maintain the Company's Breach Register
- To monitor regulatory change and to inform the Company and its service providers where such changes have implications for the Company's processes

The Risk Committee oversees the 'risk based' Compliance Monitoring Plan and outcomes thereof.

#### B.1.2.3: Head of Actuarial Function ("HoAF"):

The function of the HoAF is outsourced to KPMG (Ireland); this adds an independent oversight of the Company's Actuarial Function. The responsibilities of the HoAF and the Actuarial Function, in line with guidance from the Central Bank of Ireland and the Society of Actuaries, include, but are not limited to the following matters:

- Coordinating the calculation of the firm's technical provisions
- Assessing the consistency of the internal and external data used in the calculation of technical provisions against the data quality standards as set in Solvency II
- Continuous monitoring of the solvency position of the Company and the required level of statutory reserves
- Reporting on the solvency position of the Company
- The provision of advice and support to the Company on the ORSA (Own Risk and Solvency Assessment) process, including the financial consequences of stresses and scenarios and the impact of management actions

#### B.1.2.4: Head of Internal Audit:

The Head of Internal Audit function is outsourced to the Manager of the Group Internal Audit Team. The function provides independent and objective assurance services, via a formal outsourcing arrangement in respect of the Company's processes, as carried out by its service providers with due regard to the adequacy of the governance, risk management and internal control framework. Audits are conducted within a Board approved 'Internal Audit Charter' framework. The Head of Internal Audit reports to the Company's Chairman of the Audit Committee. The Audit Committee oversees the 'risk based' Audit Plan and outcomes thereof.

Internal Audit Reports highlight any significant control failings or weaknesses identified and the impact they have had, or may have and the actions and timings which management have agreed to take to rectify them. In addition to its regular reporting the Internal Audit Department prepares an annual report for the Audit Committee, which provides a balanced assessment of the effectiveness of the Company's systems of risk management and internal controls, in accordance with the Department's professional accountabilities and statements.

#### **B.1.3 Other Control Functions:**

The Company has two other Control Functions, based in its Head Office in Dublin:

General Manager

Finance and Outsourcing Manager

The Company has also outsourced its Money Laundering Reporting Officer Role (a Preapproval Control Function), and Data Protection Officer to Group employees. This is appropriate given the dependence for operational administration processing on Group Service providers.

#### B.1.4 Remuneration, Employee Benefits and Practices

The Company provides a range of benefits to employees, including contractual salary, life cover, permanent health insurance and paid holiday arrangements. Short term benefits, including holiday pay and other similar non-monetary benefits, are recognised as an expense in the period in which the service is received.

The Company pays contributions based on a percentage of salary determined by length of service into Personal Retirement Savings Accounts on behalf of its employees (defined contribution plans). Once the contributions have been paid the company has no further payment obligations. The contributions are recognised as an expense when they are due. The assets of the plan are held separately from the Company in independently administered funds. Employees contribute additional voluntary contributions to suit their circumstances.

The Company does not offer any performance-based bonuses or incentives. Therefore its remuneration practices are considered to promote sound and effective risk management and do not encourage excessive risk taking. The Group operates an annual bonus plan for employees based on Group and individual performance, which includes employees of the Company.

#### **B.1.5 Material Transactions**

Other than payment for services for those outsourced functions set out in 'B.7' of this report, and contracted employee salaries and benefits mentioned above, there were no material transactions with the Shareholder, with persons who exercise a significant influence on the undertaking and with members of the administrative, management or supervisory body.

#### **B.2** 'Fit and Proper' Requirements

The Company has adopted a Fitness and Probity Policy, which sets out the due diligence checks that must be performed in the following areas and which aligns with the Central Bank of Ireland's Guidance on Fitness and Probity Standards 2014. These include:

- Identification (copy of passport)
- Compliance with the minimum competency code, where relevant
- Professional qualification(s)
- Continuous Professional Development
- Interview and application
- References
- Record of previous experience
- Record of experience gained outside the State
- Concurrent Responsibilities
- Individual Questionnaire

The recruitment process for a candidate for a Control Function role includes the following:

- A written job description outlining the duties and responsibilities of the role;
- An assessment of the level of fitness and probity required for the role, on the basis of the formally documented job description and person specification;
- A process (i.e. number and diversity of interviews) that matches the person with the requirements of the role;
- Verification of identity, relevant qualifications, experience, references and professional memberships.

For key Control Functions (referred to as Pre-approved Control Functions or "PCFs"), approval from the Company's regulator is required prior to appointment by the Company's Board. Members of the Board are all PCF functions as are all of the Control Functions listed above. Additionally, service providers annually attest to the Company in respect of fitness and probity of those who hold control function roles.

#### B.3 Risk Management System including the Own Risk and Solvency Assessment

The Company's Enterprise Risk Management (ERM) framework has been developed to enable the Board and management to understand and appropriately manage and mitigate the risks associated with the Company's objectives over the short, medium and longer term together with the overall level of risk embedded within functional and operational processes and activities, including those which are the subject of outsourcing arrangements.

The Board Risk Committee receives regular reporting from the Company's Chief Risk Officer in relation to the outcome of the periodic risk assessments undertaken by management in line with the ERM framework.

The main policy objectives of the ERM framework are:

- (a) <u>Performance objectives:</u> the efficiency and effectiveness of activities, use of assets and other resources and protecting the Company from loss. The ERM framework seeks to ensure that personnel, including those providing services on an outsourced basis, are working to achieve business objectives with efficiency and integrity, without unintended or excessive cost, or placing other interests before those of the Company.
- (b) <u>Information Objectives:</u> the preparation and provision of timely, reliable and relevant reports needed for substantive, informed decision-making. Information objectives also address the need for reliable annual accounts, financial statements and other financial-related disclosures; reports to external parties and stakeholders. The ERM framework seeks to ensure the information received by management, the Board of Directors, Shareholders and regulators is of sufficient quality and integrity that recipients can rely on the information in making decisions.
- (c) <u>Compliance Objectives:</u> the ERM framework seeks to ensure that all organisational activities and outputs comply with applicable laws and regulations, supervisory requirements and internal policies and procedures.

The result is a risk management strategy, which is led by the Board whilst being embedded in the Company's business systems, strategy and policy setting processes and the normal

working routines and activities of the Company. Consequently risk management is an intrinsic part of the way business is conducted and allows the Company to respond quickly to evolving risks, which may arise internally or externally.

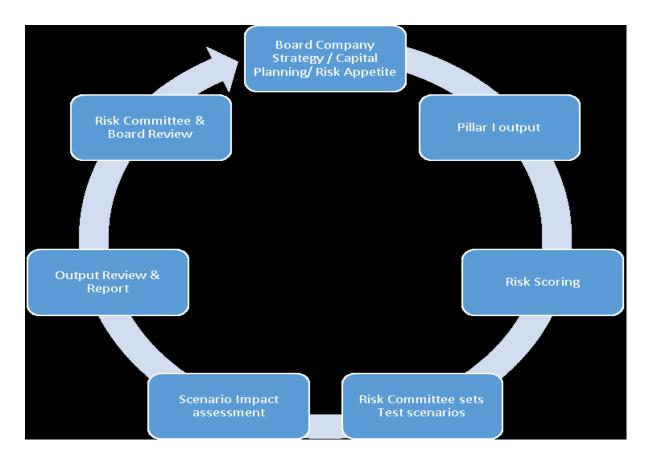
The ERM framework is intended to reduce, but cannot eliminate the range of possibilities, which might cause detriment to the Company. Similarly the ERM Framework cannot provide protection with certainty against any failure of the Company to meet its business objectives, or guard against material errors, losses, fraud, or breaches of laws and regulations. Taking all of these factors into account the ERM Framework is intended to provide reasonable assurance that the Company will conduct its business in an orderly and legitimate manner on a continuing basis and that reasonably foreseeable circumstances will not prevent or limit the Company from achieving its business objectives.

#### Own Risk Solvency Assessment ("ORSA")

Every year and on an ad-hoc basis, if circumstances materially change, the Company prepares an ORSA. The objective of the ORSA process is to enable the Board to assess its capital adequacy in the light of its assessments of its risks and the potential impacts of its risk environment, and enable it to make appropriate strategic decisions. The Board requires that the ORSA process produces meaningful reports on the adequacy of the Company's capital and risk sensitivities that can be used in shaping strategy and risk appetite.

The ORSA process is a circular process that relies on key elements of the business:

- Board strategy, policies and plans;
- The Solvency II Pillar I Balance Sheet standard model results, and base assumptions used:
- The ERM process and its outputs, which identifies the key risks;
- The Board Risk Committee who review, challenge and approve the test scenarios including the ORSA output;
- The Actuarial Function who run the tests on the Balance Sheet, for capital adequacy and produce the resultant output;
- The Risk Function, Actuarial Function and management who assess the outputs and prepare the reports;
- The Risk Committee and Board's assessment of the output and resultant capital, strategy and risk appetite review;
- ORSA Reporting to the Company's regulator, the Central Bank of Ireland.



The Board reviews the ORSA report and considers appropriate action for the business such as:

- Decisions in relation to capital;
- Reassessment of risk profile and appetite;
- Additional risk mitigation actions;
- Reassessment of investment strategy

The results and conclusions contained in the ORSA Report and the Board's resultant actions and decisions, are communicated to all relevant staff, including outsourced control functions, once the report has been considered and approved by the Board.

The Company determined that the Solvency II standard formula would be used to calculate the required solvency capital and to assess the overall solvency needs. A five year base case projection of the Solvency II Balance Sheets and Solvency Capital Requirements ('SCR') position is produced using the standard formula, as well as actuarial and key run-off assumptions. The results are subjected to a range of scenario testing that is reviewed by management and challenged by the Board and, where appropriate, potential management actions are noted and conclusions drawn.

Assessments to date indicate that, under the scenarios presented by management to the Risk Committee, the Company is adequately capitalised.

#### **B.4 Internal Control System**

The Internal Control Framework for the Company has three elements:

- (a) Board-level Controls -\_The Board Manual, policies, reports and minutes of Board and Board Committee meetings form the principal framework, within which the Board operates.
- (b) Independent Control Functions Please refer to details set out in Section B1.
- (c) Controls over Outsourced Activities The Company requires that any outsourcing partner, be they a sister Group Company or not, manages its control environment to at least the same standards as it would employ and to adhere to the Company's policies and procedures, and employ fit and proper people in its control functions. Key Performance Indicators ("KPI's") are set, and the Company requires regular service reporting and attestations (on the Service Level Agreement and related KPI's) to its 'General Manager' and 'Finance and Outsourcing Manager' and the Board, including certification from its main service providers to the Board on the Fitness and Probity of its Control Functions. Immediate reporting is required should any material incident or exposure occur.

The Head of Internal Audit, through planned and commissioned reviews of the Company's processes and those of its service providers, provides an opinion on the internal control framework of the Company's business.

#### **B.4.1 Operation of Compliance Function**

The Compliance Function, headed by the Compliance Officer, is part of the Company's overall corporate governance structure. The function is outsourced to HG plc and is a control function of the Company, which is responsible for the monitoring, managing, and reporting of the Compliance risks to which the Company is exposed. Compliance auditing occurs to check that the Company and its service providers are adhering to its obligations. Compliance reports are issued to the Board Risk Committee assessing the effectiveness and adequacy of compliance within the Company and service providers. The Board Risk Committee reports its activities and recommendations to the Board of Directors. The activities of the Compliance function are subject to periodic review by Internal Audit.

Management of the Company, and its service providers, are responsible for notifying the Compliance Officer of any breach of applicable laws and regulations that fall within the scope of their responsibilities. Upon receipt of notification, the Compliance Officer records the relevant breach item in the Company's breach register and discusses remedial actions with the management concerned. Where material, reporting is made to the General Manager and to the Board Risk Committee. The breach register is reviewed with the General Manager in service meetings and significant breaches are reported to the Company's Control Committee.

#### **B.5 Internal Audit Function**

A permanent Internal Audit function has been established within the Hansard Group, which operates in accordance with the International Standards for the Professional Practice of Internal Auditing and other relevant codes of conduct and is independent from the operational functions. The Internal Audit function constitutes an integral element of the Company's control framework but does not hold any executive responsibilities or any

accountability for risk management or systems of internal control, other than to appraise their effectiveness.

As an independent, objective assurance and consulting activity the Internal Audit function provides analysis and evaluation of the adequacy, effectiveness, efficiency and quality of risk management, internal control and governance systems and processes.

The ultimate goal of the Internal Audit function is to provide independent assurance to the Board that:

- Risk management processes at all levels, which have been implemented by Management, are operating as intended;
- The risk management processes are of sound design;
- The responses, which management have made to risks, in particular risk treatments, are both adequate and effective in reducing those risks to an acceptable level, according to defined risk appetite
- A sound framework of controls is in place to sufficiently mitigate those risks which management wishes to treat.

Internal Audit findings and recommendations are reported to the management body, who must respond to those findings and recommendations.

The Audit Committee considers internal audit plans, reporting, resourcing and performance. Any matters of concern that cannot be resolved through normal channels are escalated to the Board.

The purpose, scope, authority and responsibilities of the Internal Audit function are set out in full within the Internal Audit Charter, which has been approved and ratified by the Board and which is reviewed and updated on an annual basis, or more frequently, if required.

As the Internal Audit function is outsourced to Hansard Group plc, regular service meetings occur to ensure appropriate oversight of this outsourced service. Function attestations and service level reporting are provided at those meetings.

The Internal Audit Department, via the Head of Internal Audit, reports directly to:

- The Managing Director, HG plc for administrative purposes
- The Chairmen of the HG plc Audit Committee and the Hansard Europe Audit Committee.

The dual reporting arrangements protects both the organisational status and the objectivity required to maintain the authority and independence of the Internal Audit Department, allowing the Head of Internal Audit direct and unrestricted access to senior management and the Board.

The effectiveness of the Internal Audit Department as an assurance service depends upon its independence from the day-to-day operations of the business, which allows the objective assessment of evidence to provide an independent opinion or conclusions regarding a process, system or other subject matter. The Head of Internal Audit is required to provide

confirmation to the Company's Board, on at least an annual basis, of the organisational independence of the Internal Audit Department. This confirmation is undertaken through reporting to the Audit Committee and relevant representations by the Chairman of the Audit Committee to the Board.

#### **B.6 Actuarial Function**

The Actuarial services to support the business are outsourced to the Group Actuarial Department in Hansard Administration Services Ltd.

The activities of the Actuarial Department are split between those involved in preparing work and/or analysis, performed by the Chief Actuary and those activities of the Actuarial Function, performed by the Head of Actuarial Function (HoAF), who provides independent oversight and validation. The role of the Chief Actuary is outsourced to Hansard Administration Services Ltd while the role of Head of Actuarial Function ("HoAF") is outsourced to KPMG (Ireland).

The key responsibilities of the HoAF include:

- Co-ordination of the calculation of technical provisions. This consists of assessing the sufficiency of the provisions, assessing the uncertainty in the estimates and justifying the differences between successive periods.
- Review the appropriateness of the models and assumptions, consider the sufficiency and quality of data, and interpret deviations of best estimates against experience.
   There is also a requirement to consider the verifiability of assumed management actions.
- The Actuarial Function must produce an annual report for the Board. The report should cover all of the information necessary for the Board to form its own opinion on the adequacy of technical provisions and on the underwriting and reinsurance arrangements.
- In addition to responsibilities in relation to the technical provisions, and the requirements to express opinions on underwriting policy and reinsurance arrangements, the HoAF contributes to the effective implementation of the risk management system of the Company. In particular:
  - o In relation to the Solvency Capital Requirement (SCR) and Minimum Capital Requirement (MCR), the HoAF reviews the output of the model used by the Company to calculate the SCR and MCR. Specifically, any perceived or possible inconsistencies or issues identified in the model results are raised.
  - ORSA the Chief Risk Officer, HoAF and Chief Actuary (CA), together, establish the requirements of the audience for the ORSA report, agree how the requirements will be satisfied and agree the format of the draft ORSA reports, the supporting appendices and working papers.

#### **B.7 Outsourcing**

The Company outsources and enters into outsourcing arrangements only where there is a sound commercial basis for doing so, and where the risk can be effectively managed. A due diligence process is undertaken prior to any final decision being made as to whether to outsource a material business activity. This addresses all material factors that would impact on the potential service provider's ability to perform the business activity.

Hansard Global plc has established an Outsourcing Policy to establish the requirements for identifying, justifying and implementing material outsourcing arrangements. This Policy has been adopted by the Company and sets out the following:

- Definition of outsourcing and material outsourcing
- Risk mitigation strategies
- Board and management responsibility
- Business Case
- Due Diligence
- Business Continuity Management (BCM)
- Contractual Agreements
- Management and control of the Outsourcing Relationship
- Offshoring
- Final Approval

The Company's outsourcing arrangements are subject to an annual review and the findings of this report are reviewed by the Board.

The following is a list of the critical or important operational functions the Company has outsourced together with the jurisdiction in which the service providers of such functions or activities are located.

Hansard Europe DAC - Outsourcing Arrangements				
Outsourced Provider	Service Outsourced Internal/ External		Jurisdiction	Outsourcing Manager
	Policy Administration			
Hansard Administration	Broker Support	]		
Services Limited (HASL)	Finance			Finance and
	Tax			Outsourcing Manager
	IS Infrastructure and Systems Development	]		(PCF11)
Hansard Development Services Ltd	Marketing, Print Production, Product Maintenance and Introduction of Intermediaries	Internal Isle of Man		
Risk				
	HR			
Hansard Global plc	Legal			
	Compliance/MLRO/Data Protection			General Manager
	Internal Audit			(PCF08)
Hansard Administration Services Limited - Ireland Branch	Actuarial operations			
Capital International Ltd	Custody, dealing and investment administration services		Isle of Man	HASL Propositions Department
KPMG (Ireland)	Head of Actuarial Function	External	Ireland	Group Chief Actuary

#### **B.8 Any Other Information**

The Company has assessed its corporate governance system and has concluded that it effectively provides for the sound and prudent management of the business, which is proportionate to the nature, scale and complexity of the operations of the Company which is closed to new business.

#### C: Risk Profile

#### Risk Management Objectives and Risk Policies

The Company's objective in the management of financial risk is to minimise, where practicable, its exposure to such risk, except when necessary to support other objectives. The Company seeks to manage risk through the operation of investment-linked business whereby the policyholder bears the financial risk. In addition, shareholder assets are invested in highly rated investments.

#### Prudent Person Principle

The majority of the assets on the Company's balance sheet are held in respect of unit-linked contracts where the Policyholder or their mandated agent has selected the assets to be linked to their policies. Solvency II regulations (applicable since 1/1/2016), have brought in the 'Prudent Person Principle' in relation to investing in assets. The Company is required to apply this principle, and has ensured that its investment policy and asset acceptability framework are aligned with this Principle, for all new asset choices.

Overall responsibility for the management of the Company's exposure to risk is vested in the Board. To support it in this role, an enterprise risk management framework is in place comprising risk identification, risk assessment, control and reporting processes. Additionally, the Board has established a number of Committees with defined terms of reference. These are the Audit, Investment and Risk Committees.

The more significant financial risks to which the Company is exposed are set out below. For each category of risk, the Company determines its risk appetite and sets its investment, treasury and associated policies accordingly.

#### **C.1 Underwriting Risk**

The Company closed to new business on 30 June 2013. It accepts new business for top ups to some product lines with policies in force at closure, where the legal terms and conditions indicate that this is obligatory.

The Company's strategy, its risk appetite, and the risks it faces are therefore considered in the context of a reducing book of residual business where the assureds are mainly based in various jurisdictions within the European Community (EC).

As a life insurance company, the Company is subject primarily to mortality risk.

As the Company is closed to new business, no additional new mortality risk underwriting is likely to be required. The mortality risk already accepted by the Company is primarily related to the value of the policyholder benefit – itself determined by the values of the unit funds linked to each policy. There is some mortality risk that is specified in monetary terms.

Reinsurance arrangements are in place to cover a proportion of the sums at risk on the death of the life assured.

#### C2. Market Risk

This is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices, analysed between price, interest rate and currency risk. The Company adopts a risk averse approach to market risk, with a stated policy of not actively pursuing or accepting market risk except where necessary to support other objectives. However, the Company accepts the risk that the fall in equity or other asset values, whether as a result of price falls or strengthening of sterling against the currencies in which policyholder assets are denominated, will reduce the level of annual management charge income derived from such policyholder assets and the risk of lower future profits.

#### Sensitivity analysis to market risk

The Company's business is unit-linked and the direct associated market risk is therefore borne by policyholders (although there is a secondary impact as company income is dependent upon the markets, as mentioned above). Financial assets net of liabilities to support Company capital resources held outside unitised funds primarily consist of units in money market funds, cash and cash equivalents, and other assets and liabilities. Cash held in unitised money market funds and at bank is valued at par and is unaffected by movement in interest rates. Other assets and liabilities are similarly unaffected by market movements.

As a result of these combined factors, the Company's financial assets net of liabilities held outside unitised funds are not materially subject to market risk, and movements at the reporting date in equity values have an immaterial impact on the Company's profit after tax and equity. Future revenues from annual management charges may be affected by movements in interest rates, foreign currencies and equity values.

- (a) Price Risk An overall change in the market value of the investment-linked funds would affect the annual management charges accruing to the Company since these charges, which are typically 1% p.a., are based on the market value of policyholder assets under administration. Similarly, due to the fact that these charges are deducted from contracts in contract currency, a change in foreign exchange rates relative to sterling can result in fluctuations in reported fee income and expenses. The approximate impact on the Company's profits and equity of a 10% change in fund values, either as a result of price or currency fluctuations, is £0.2m (2015: £0.2m).
- (b) Interest Rate Risk Interest rate risk is the risk that the Company is exposed to lower returns or loss as a direct or indirect result of fluctuations in the value of, or income from, specific assets arising from changes in underlying interest rates. The Company is primarily exposed to interest rate risk on the balances that it holds with credit institutions and in money market funds. A change of 1% p.a. in interest rates will result in an increase or decrease of approximately £0.2m (2015: £0.2m) in the Company's annual investment income and equity. A summary of the Company's liquid assets at the balance sheet date is set out in C3 below.
- (c) <u>Currency Risk</u> Currency risk is the risk that the Company is exposed to higher or lower returns as a direct or indirect result of fluctuations in the value of, or

income from, specific assets net of liabilities arising from changes in underlying exchange rates.

<u>Company Foreign Currency Exposures</u> - The Company is exposed to currency risk on the foreign currency denominated bank balances, contract fees receivable and other liquid assets that it holds to the extent that they do not match liabilities in those currencies. The impact of currency risk is minimised by frequent conversion of excess foreign currency funds to sterling. The Company does not hedge foreign currency cash flows. At the balance sheet date the Company had exposures in the following currencies:

			2016	2016	2015	2015
			US\$000's	<b>€</b> 000's	US\$000's	€000's
Gross assets			861	3,490	1,043	3,503
Matching curre	ency liabilities	S	(371)	(2,253)	(701)	(2,440)
Uncovered cu	rrency expos	ures	490	1,237	342	1,063
Sterling exposures (£'0	equivalent 000)	of	368	1,032	218	718

The approximate effect of a 5% change in the value of US dollars to sterling is less than £0.1m (2015: less than £0.1m); in the value of the euro to sterling is less than £0.1m (2015: less than £0.1m).

<u>Financial Investments by Currency</u> - Certain fees and commissions are earned in currencies other than sterling, based on the value of financial investments held in those currencies from time to time. The sensitivity of the Company to the currency risk inherent in investments held to cover financial liabilities under investment-linked contracts is incorporated within the analysis set out in (a) above. At the balance sheet date the analysis of financial investments by currency denomination is as follows:

Currency	2016	2015
	%	%
Euro	60	42
US dollar	22	24
Sterling	17	20
Others	1	14
Total	100	100

#### C3. Credit Risk

Credit risk is the risk that the Company is exposed to lower returns or loss if another party fails to perform its financial obligations to the Company. The Company has adopted a risk

averse approach to such risk and has a stated policy of not actively pursuing or accepting credit risk except when necessary to support other objectives.

The clearing and custody operations for the Company's security transactions are managed through an outsourcing arrangement with one broker, namely Capital International Limited, a member of the London Stock Exchange. At 30 June 2016, substantially all policyholder cash and cash equivalents, balances due from brokers and financial investments are placed in custody with Capital International Limited. These operations are detailed in a formal contract that incorporates notice periods and a full exit management plan. Delivery of services under the contract is monitored by a dedicated relationship manager provided by the Company's service provider, Hansard Administration Services Limited, a fellow wholly-owned subsidiary of Hansard Global plc. Both relationships are managed against documented Service Level Agreements and Key Performance Indicators.

The Company has an exposure to credit risk in relation to its deposits with credit institutions and its investments in unitised money market funds. To manage these risks; deposits are made, in accordance with established policy, with credit institutions having a short-term rating of at least F1 and P1 from Fitch IBCA and Moody's respectively and a long term rating of at least A and A3. Investments in unitised money market funds are made only where such fund is AAA rated. Additionally maximum counterparty exposure limits are set.

At the balance sheet date, an analysis of the Company's own cash and cash equivalent balances and liquid investments was as follows:

	2016	2015
	£'000	£'000
Deposits with credit institutions	11,066	11,038
Investments in money market funds	12,854	13,026
	23,920	24,064

#### C4. Liquidity Risk

Liquidity risk is the risk that the Company, though solvent, does not have sufficient financial resources to enable it to meet its obligations as they fall due, or can only secure them at excessive cost. The Company is averse to liquidity risk and seeks to minimise this risk by not actively pursuing it except where necessary to support other objectives.

The Company's objective is to ensure that it has sufficient liquidity over short- (up to one year) and medium-term time horizons to meet the needs of the business. This includes liquidity to cover regulatory capital obligations as well as working capital to fund day-to-day cash flow requirements.

Liquidity risk is principally managed in the following ways:

- Assets of a suitable marketability are held to meet liabilities as they fall due.
- Forecasts are prepared regularly to predict required liquidity levels over both the short- and medium-term.

The Company's exposure to liquidity risk is considered to be low since it maintains a high level of liquid assets to meet its liabilities.

#### C5. Operational Risk

10 Sub-Risk Categories represent the Company's "Universe of Risk Categories", being the categories of material inherent risk to which the Company is or could be exposed in the

pursuit of its business objectives and corporate strategies. Risk identification, measurement, monitoring, managing and reporting is based on the specific risks within the Risk Categories and these are scored against the Board's set risk appetite. The Risk appetite is reviewed annually by the Board resulting from a review of the outcomes of the Own Risk and Solvency Assessment (ORSA) required annually under Solvency II.

The Risk and Sub-Risk Categories are as follows:

#### **Administration Risks**

1) Outsourcing risks

The risk that entities providing services to the Company do not perform to the required standards. The risk includes a failure by the Company itself to adequately manage, monitor and oversee those outsourcing arrangements. Given that most of the operations of the Company are being outsourced, this risk includes operational, business continuity and disaster recovery risks. (Operational risks at Group level are managed through Systems and Administration ERM Risk Registers and risk events reported through the Operational Risk Event process.)

The outsourcing of services should not result in a poorer overall quality of service to policyholders or weakened financial controls compared to the Company performing the relevant activities and services in-house. The quality and terms of outsourced services should be clearly defined. The expense should be appropriate for the service being provided.

Financially, the cost of outsourcing should reflect efficiencies in processing and be met from policy margins. The Company itself adequately manages, monitors and oversees its outsourcing arrangements with relevant reporting to the Board Risk Committee.

#### Policyholder Relationship Risks

2) Litigation risks

Risks connected with i) existing litigation, ii) possible new litigation concerning the expense of managing claims, the expense in the event of loss, the uncertainly and possible contagion. Ongoing litigation cases are primarily managed on the basis of their merit, with due regard for ongoing, as distinct from settlement, expenses, and the implication of the result.

New cases are considered on their merits and handled professionally. Financially, the impact of actual or potential litigation is assessed as soon as practical (usually when there is sufficient information to assess the claim).

3) Policyholder Relationship risks Risks connected with the handling of policyholder contacts, including when a serious complaint is made: this includes risks arising from routine communications. This heading would include conduct risks.

> Policyholder relationships are managed with proper regard for the provision of accurate and timely information, the prevailing consumer environment, and appropriate consideration of individual circumstances, where these are known to the Company.

> policyholder Financially, the costs of handling relationships are included in the outsourcing tariff.

4) Policyholder Asset risks

Risks connected with the liquidity / marketability / administration of policyholder assets. Market and liquidity risk are assessed under this heading.

Policies are linked to assets that are liquid, marketable capable administration: where and of assets subsequently do not meet these criteria, their handling is appropriately managed in accordance with Board policy standards.

Financially, pricing suspensions cause the deferral of charges and may increase policyholder complaints. Asset acceptability is monitored by the Investment Committee and reported to the Risk Committee.

#### Governance, Profit, Expense & Capital Management Risks

5) Governance risks

The risk of a failure in oversight or control by management, most probably as a result of failed processes, structures and information flows at Board and/or senior management level and including failure to understand and ensure compliance with relevant legislation, regulation and applicable guidance, potentially resulting in regulatory censure and/or reputational damage.

The processes. structures and information flows demonstrably support sound and prudent management of the business, including compliance with regulation.

The primary financial impact of poor governance is increased expense: other consequences include damage to reputation.

6) Profit risks

The risk that the profit expected under the business plan does not emerge. This heading covers strategy/business plan risks and environment risks.

The emergence of profit is in line with the business plan or deviations are understood. The primary financial impact of lower profit is reduced solvency.

7) Expense risks

The risk that the expense base is not managed effectively, leading to reduced profitability, increased valuation expenses and weakening of solvency

Expenses are managed in line with the agreed business plan: the number of policies remitting charges is as anticipated in the business plan.

The financial impact of worse-than-expected expense performance is reduced solvency.

8) Technical Insurance risks

The risk that technical insurance factors lead to weakened solvency, whether as a result of increased non-unit reserves and/or reduced cash flows. This category principally concerns insurance risk, although credit risk for non-unit reserves is also assessed under this heading (albeit credit risk is limited for the Company) as to an extent is environmental risk.

The Company is managed such that the Board understands the impact of technical insurance factors (e.g. mortality, persistency, withdrawal rates, premium reductions, reinsurance etc.) on solvency, are continually apprised of changes in these factors and the resulting impact and can, where possible, manage the factors and/or their consequences.

The financial impact of technical insurance risk is weakened solvency.

Technical insurance factors generally have an impact over the medium term.

9) Shareholder Asset risks

The primary risk is that shareholder assets are not invested in assets of appropriate credit worthiness. Liquidity and market risk as may be applicable to shareholder assets are also included in this risk category. Credit risk is assessed under this heading, although credit risk is limited for the Company.

Shareholder assets (including non-unit reserves) are invested with trusted counterparties that meet Group requirements.

10) Solvency risks

The risk that capital fails to meet minimum regulatory requirements as a result of business progression, foreign

exchange changes and/or default of shareholder assets. This heading is primarily concerned with capital risk, although aspects of credit risk and environmental risk are considered too.

The Company seeks to operate such that its solvency is not materially impaired.

(The outcome of most, if not all, of the Company's risks is reduced solvency.)

Financially, reduced solvency calls into question the ability of the Company to progress without external support.

#### C.6 Other Material Risks

Two other material risks of concern within our Company at present, are:

#### A. Cyber Risk:

With the increase of dependence on electronic communications and volume electronic data storage, there is increasing cyber security risk of data theft, and malicious data and service disruption within the industry. Along with the rapidly expanding 'digitisation' of corporate assets, there has been a corresponding digitisation of corporate risk.

The Company outsources its IT services to an authorised insurance manager within the Group, who reports to the Company's Board on the cybersecurity methodologies in place, overseen by the Director of Information Systems.

Cybersecurity comprises the technologies, processes and practices designed to protect networks, computers, programs and data from attack, damage or unauthorised access. In a computing context, the term 'security' implies 'cybersecurity'.

The following are the core elements of cybersecurity:

- Application security
- Information and data security
- Network security
- Business continuity planning
- End user education

Some of the key risks associated with a cybersecurity attack are:

- Brand damage declining public confidence and harm to reputation
- Disruption to critical infrastructure, and damage to service provision to clients
- Theft of funds, data and corporate intellectual property
- Cost of responding to a breach clean-up, legal fees, potential lawsuits, forensics and potential fines

Accountability sits with the Board. Directors approach cybersecurity as an enterprise-wide risk management issue, not just an IT issue. A full time Security Manager is employed by the Group, who is principally responsible for IT security.

The Hansard Group and its subsidiaries takes IT security seriously and many mitigating measures are in place, together with a fully documented and robustly tested Business Recovery Plan.

#### B. Brexit:

The Brexit referendum on the 23 June 2016 and its result announced the exit of the UK from the EU. This will not be done quickly and may take a number of years. How the UK will implement change, and what will remain the same, is yet to be seen. The Company is monitoring this development and considers that depending on how the exit of the UK evolves likely areas of impact are as follows:

- VAT Grouping arrangements and resultant cost impacts.
- Tax treaty arrangements and employment mobility
- Future tax policy
- Tax competition/ Business mobility
- Currency volatility
- Other Countries leaving the EU
- 'Freedom of Services' Business framework
- Import/export tariffs

#### D: Valuation for solvency purposes

#### D.1 Assets

The following table analyses the Company's financial assets at fair value at 30 June 2016:

Financial assets at fair value	£'m
Equity securities	2.7
Collective investment schemes	146.6
Fixed income securities	10.5
Deposits and money market funds	24.2
Total financial assets at fair value	184.0
Debtors	0.6
Tangible Assets	-
Cash at bank and in hand	14.7
Total	199.3

The Company closely monitors the valuation of assets in markets that have become less liquid. Determining whether a market is active requires the exercise of judgement and is determined based upon the facts and circumstances of the market for the instrument being measured. Where the directors determine that there is no active market for a particular financial instrument, fair value is assessed using valuation techniques based on available, relevant, information and an appraisal of all associated risks. This process requires the exercise of significant judgement by the Directors.

Origination costs include commissions, intermediary incentives and other distribution-related expenditure. Origination costs which vary with, and are directly related to, securing new contracts and incremental premiums on existing single premium contracts are deferred to the extent that they are recoverable out of future net income from the relevant contract. Deferred origination costs are amortised on a straight-line basis over the estimated average life of the underlying investment-linked contract. This is currently estimated at between 6 and 16 years, depending on the product type.

Deferred origination costs of £6.1m, are excluded from the valuation of assets for solvency purposes. This is the only material difference between valuation for solvency purposes and the valuation in the financial statements.

#### **D.2 Technical Provisions**

The technical provisions comprise the Best Estimate of the Liabilities ("BEL") and the Risk Margin. At 30 June 2016, the technical provisions were:

Technical Provisions	£m
Best Estimate of Liabilities (BEL)	177.8
Risk Margin	0.6
Total	178.4

#### A. <u>Best Estimate of Liabilities (BEL):</u>

The BEL represents unit linked liability less the projected future surplus from the unitlinked policies plus some non-linked reserves.

The calculations have been performed on a best estimate basis in accordance with Articles 75 to 86 of the Solvency II Directive. The underlying policyholder behaviour assumptions are based on Policyholder behaviour experience (e.g. surrenders/lapses, fund choices etc). Economic assumptions have been set consistent with economic conditions prevailing at 30 June 2016. The calculations do not make any allowance for transitional measures or assumed management actions.

The main assumption in calculating the future surplus from the unit linked policies are regarding the level and duration of future expenses.

#### B. Risk Margin

The Risk Margin is an addition to the Best Estimate Liabilities to ensure that the technical provisions as a whole are equivalent to the amount that insurance undertakings would be expected to require in order to take over and meet the insurance obligations. The risk

margin is calculated as the amount of capital needed to support the Solvency Capital Ratio over the lifetime of the business at a prescribed cost of capital rate of 6% per annum.

The technical provisions represent a realistic estimate of the company's future obligations with an allowance for some deviation for plausible changes in estimation in the form of the risk margin. They are not expected to be sufficient to meet the company's obligations in all scenarios.

The key sources of uncertainty for the Company are expenses, policyholder behaviour assumptions and potential costs arising out of litigation.

The technical provisions in the financial statements are shown as the technical provisions for linked liabilities amount to £174.5 m. The difference between the technical provisions in the valuation for solvency and the financial statements (£178.4 m) is the amount of the risk margin and the difference between the unit-linked liability and the BEL. The difference amounts to £3.9m.

The reasons for the difference is the difference between IFRS and the Solvency II regime.

The Company does not apply the matching adjustment referred to in Article 77b of Directive 2009/138/EC.

The Company does not use the volatility adjustment referred to in Article 77d of Directive 2009/138/EC.

The Company does not apply the transitional risk-free interest rate-term structure referred to Article 308c of Directive 2009/138/EC.

The Company does not apply the transitional deduction referred to in Article 308d of Directive 2009/138/EC.

The Company recovered £2,260 from reinsurance contracts during the year 1 July 2015 to 30 June 2016. This is the first reporting period so no comment is made on the changes in the relevant assumptions in the calculation of the technical provisions.

#### D.3. Other Liabilities

#### Contingent liabilities

For the valuation for solvency purposes, material contingent liabilities have to be recognised as liabilities, unlike IFRS principles under which they are only recognised if the payment of a liability is probable ("more likely than not") and can be estimated reliably. The contingent liabilities in the valuation for solvency purposes are valued on the expected present value of future cash-flows required to settle the contingent liabilities over its lifetime.

For each contingent liability, consideration has been given to the possible exposure of each liability and the likelihood of these outcomes in the determining the value of each contingent liability. The overall amount has been calculated at £3.9 m.

#### All other liabilities

These comprise of insurance and intermediaries payables, £2.4m and other liabilities £2.2m. No adjustment is required to these valuations for the valuation for solvency purposes as the amounts held under IFRS measurement principles are deemed to be approximations of fair value.

#### Deferred Income reserve

Under IFRS recognition principles, fees charged for services related to the management of investment-linked contracts are recognised as revenue as the services are provided. Initial fees which exceed the level of recurring fees and relate to the future provision of services are deferred. These are amortised over the anticipated period in which services will be provided.

The Deferred Income Reserve is not relevant for the valuation for solvency purposes

#### **D.4 Alternative Methods for Valuation**

The Company does not use any alternative methods for valuation.

#### **E.** Capital Management

#### E.1 Own funds

The Company is a single shareholder entity whose shares are fully paid up. It has no debt financing nor does it have any plans to raise debt or issue new shares in the short or medium term.

The Company's own funds are primarily invested in cash deposits in bank accounts or money market funds. There is no intention to change the disposition of own fund items.

The medium-term capital management plan set by the Board is as follows:

- Own funds to be maintained at an agreed level in excess of the SCR (or MCR where relevant), currently GBP 4.5m;
- No capital is planned to be issued in the short or medium term;
- Own fund items (other than the value arising from the existing policies) are invested in bank deposits or cash funds according to a Board approved Treasury Policy.

Own funds are comprised of paid-in ordinary share capital, a paid up irrevocable capital contribution and a reconciliation reserve.

Equity in the financial statements	£m
Ordinary Share Capital	10.1
Capital Contribution	3.0
Reconciliation reserve	(8.0)
Basic own Funds	12.3

The eligible amount of own funds to cover the Solvency Capital Requirement and the Minimum Capital Requirement is £12.3m. This is comprised entirely of Tier 1 Basic Own Funds.

The following table reconciles the differences (reconciliation reserve) between the equity in the financial statements and the excess of the assets over liabilities as calculated for solvency purposes.

Reconciliation of Basic Own Funds to Equity in the financial statements as at 30 June 2016				
	£m			
Total Equity in financial statements	19.3			
Deduct items not recognised in financial statements:				
Difference between unit linked liabilities and BEL	(3.3)			
Contingent Liabilities	(3.9)			
Risk Margin	(0.6)			
Add items not recognised in Solvency II Balance Sheet:				
Deferred Income Reserve	7.0			
Fee Debtor	(0.1)			
Deferred Origination Costs	(6.1)			
Solvency II - Basic Own Funds	12.3			

None of the Company's own funds are subject to transitional arrangements and the Company has no ancillary own funds. No deductions are applied to own funds and there are no material restrictions affecting their availability and transferability.

## **E.2 Solvency Capital Requirement and Minimum Capital Requirement**

The amount of the Company's Solvency Capital Requirement and Minimum Capital Requirement at the end of the reporting period are £5.0m and £2.7m respectively.

The table below shows the components of the SCR (using the Standard Formula) at 30 June 2016.

£m	2016
Market Risk analysed by:	1.9
- Equity Risk	1.4
- Currency Risk	0.9
- Interest Rate Risk	0.0
- Concentration Risk	0.0
- Spread Risk	0.1
- Market Diversification Benefit	(0.5)
Life Risk analysed by:	3.2
- Lapse Risk	1.9

- Expense Risk	1.8
- Catastrophe Risk	0.0
- Mortality Risk	0.0
- Longevity Risk	0.0
- Insurance Diversification Benefit	(0.5)
Default Risk	0.3
Basic Solvency Requirements ('BSCR') pre Diversification	5.4
Overall Diversification Benefit	(1.2)
BSCR	4.2
Operational Risk	0.8
Deferred Tax Liability	0.0
SCR	5.0
MCR	2.7

The Company uses EIOPA's Solvency II Standard Formula. It does not use Company specific parameters and does not use simplified calculations in its computation.

The Minimum Capital requirement at 30 June 2016 is £2.7m which is the minimum, calculated from the formula.

## **E.3 Any Other Information**

The Company has not opted to use the duration-based equity risk sub-module, of the Solvency II regulations.

The Company applies the Standard formula model and does not use an internal model to calculate the Solvency Capital Requirement.

There was no breach of the Solvency Capital Requirement (and hence the Minimum Capital Requirement) over the reporting period.

## **Appendix: Annual Quantitative Reporting Templates**

(all figures are £000's)

## QRT – P02.01.02 – Balance Sheet Information

	Solvency II value
Assets	
Intangible assets	0
Deferred tax assets	0
Pension benefit surplus	0
Property, plant & equipment held for own use	9
Investments (other than assets held for index-linked and unit-linked contracts)	28
Property (other than for own use)	0
Holdings in related undertakings, including participations	1
Equities	0
Equities - listed	0
Equities - unlisted	0
Bonds	0
Government Bonds	0
Corporate Bonds	0
Structured notes	0
Collateralised securities	0
Collective Investments Undertakings	27
Derivatives	0
Deposits other than cash equivalents	11,067
Other investments	0
Assets held for index-linked and unit-linked contracts	174,458
Loans and mortgages	0
Loans on policies	0
Loans and mortgages to individuals	0
Other loans and mortgages	0
Reinsurance recoverables from:	0
Non-life and health similar to non-life	0
Non-life excluding health	0
Health similar to non-life	0
Life and health similar to life, excluding health and index-linked and unit-linked	0
Health similar to life	0
Life excluding health and index-linked and unit-linked	0
Life index-linked and unit-linked	0
Deposits to cedants	0
Insurance and intermediaries receivables	0
Reinsurance receivables	0
Receivables (trade, not insurance)	0
Own shares (held directly)	0
Amounts due in respect of own fund items or initial fund called up but not yet paid in	0
Cash and cash equivalents	23,920
Any other assets, not elsewhere shown	834
Total assets	199,249

Technical provisions – non-life	0
Technical provisions – non-life (excluding health)	0
TP calculated as a whole	0
Best Estimate	0
Risk margin	0
Technical provisions - health (similar to non-life)	0
TP calculated as a whole	0
Best Estimate	0
Risk margin	0
Technical provisions - life (excluding index-linked and unit-linked)	0
Technical provisions - health (similar to life)	0
TP calculated as a whole	0
Best Estimate	0
Risk margin	0
Technical provisions – life (excluding health and index-linked and unit-linked)	0
TP calculated as a whole	0
Best Estimate	0
Risk margin	0
Technical provisions – index-linked and unit-linked	178,425
TP calculated as a whole	174,979
Best Estimate	2,810
Risk margin	636
Contingent liabilities	3,875
Provisions other than technical provisions	0
Pension benefit obligations	0
Deposits from reinsurers	0
Deferred tax liabilities	0
Derivatives	0
Debts owed to credit institutions	0
Financial liabilities other than debts owed to credit institutions	0
Insurance & intermediaries payables	0
Reinsurance payables	0
Payables (trade, not insurance)	4,675
Subordinated liabilities	0
Subordinated liabilities not in Basic Own Funds	0
Subordinated liabilities in Basic Own Funds	0
Any other liabilities, not elsewhere shown	0
Total liabilities	186,975
Excess of assets over liabilities	12,274

QRT – S05.01.02 – Premiums, claims and expenses by line of business

	Line of Business for: life insurance obligations				
	Health insurance	Insurance with profit participation	Index-linked and unit- linked insurance	Other life insurance	Total
Premiums written					
Gross	0	0	0	0	0
Reinsurers' share	0	0	0	0	0
Net	0	0	0	0	0
Premiums earned					
Gross	0	0	4,261	0	4,261
Reinsurers' share	0	0	21	0	21
Net	0	0	4,240	0	4,240
Claims incurred					
Gross	0	0	48,327	0	48,327
Reinsurers' share	0	0	2	0	2
Net	0	0	48,324	0	48,324
Changes in other technical provisions					
Gross	0	0	-32,362	0	-32,362
Reinsurers' share	0	0	0	0	0
Net	0	0	-32,362	0	-32,362
Expenses incurred	0	0	4,132	0	4,132
Other expenses					0
Total expenses					4,132

 $\mathsf{QRT}-\mathsf{S}05.01.02-\mathsf{Premiums},$  claims and expenses by country (Top 5 and home country)

	Hom e Country	Top 5 countries (by amount of gross premiums written) - life obligations					Total Top 5 and home country
Premiums written							
Gross	0	0	0	0	0	0	0
Reinsurers' share	0	0	0	0	0	0	0
Net	0	0	0	0	0	0	0
Premiums earned							
Gross	0	1,210	1,015	937	423	109	3,694
Reinsurers' share	0	6	5	5	2	1	18
Net	0	1,204	1,010	933	421	109	3,676
Claims incurred							
Gross	0	6,760	9,621	8,407	2,008	1,006	27,802
Reinsurers' share	0	0	0	0	0	0	1
Net	0	6,759	9,620	8,407	2,008	1,006	27,801
Changes in other technical provisions							
Gross	0	-4,527	-6,442	-5,630	-1,345	-674	-18,618
Reinsurers' share	0	0	0	0	0	0	0
Net	0	-4,527	-6,442	-5,630	-1,345	-674	-18,618
Expenses incurred	0	7	2	4	1	0	13
Other expenses							4,112
Total expenses							4,126

## QRT - P12.01.02 - Information on Technical Provisions

	Insurance with profit participation	Index-linked and unit- linked insurance			Total (Life other than health insurance, including Unit- Linked)
			Contracts	Contracts	
			w ithout	w ith options	
			options and	or	
			guarantees	guarantees	
Technical provisions calculated as a whole	0	174,979		,	174,979
Total Recoverables from reinsurance/SPV and Finite Re after the adjustment for expected losses due to counterparty default associated to TP as a whole	0	0			0
Technical provisions calculated as a sum of BE and RM					
Best Estimate					
Gross Best Estimate	0		2,810	0	2,810
Total Recoverables from reinsurance/SPV and Finite Re after the adjustment for expected losses due to counterparty default	0		0	0	0
Best estimate minus recoverables from reinsurance/SPV and Finite Re - total	0		2,810	0	2,810
Risk Margin	0	636			636
Amount of the transitional on Technical Provisions					
Technical Provisions calculated as a whole	0	0			0
Best estimate	0		0	0	0
Risk margin	0	0			0
Technical provisions - total	0	178,425			178,425

## **QRT - P23.01.01 - Own Funds**

	Total	Tier 1 - unrestricted	Tier 1 - restricted
Basic own funds before deduction for participations			
in other financial sector as foreseen in article 68 of			
Delegated Regulation 2015/35			
Ordinary share capital (gross of own shares)	10,122	10,122	
Share premium account related to ordinary share capital	0	0	
linitial funds, members' contributions or the equivalent basic	0	0	
own - fund item for mutual and mutual-type undertakings			
Subordinated mutual member accounts	0		0
Surplus funds	0	0	
Preference shares	0		0
Share premium account related to preference shares	0		0
Reconciliation reserve	-848	-848	
Subordinated liabilities	0		0
An amount equal to the value of net deferred tax assets	0		
Other own fund items approved by the supervisory authority	3,000	3,000	0
as basic own funds not specified above			
Own funds from the financial statements that should			
not be represented by the reconciliation reserve and			
do not meet the criteria to be classified as Solvency II			
own funds			
Own funds from the financial statements that should not be	0		
represented by the reconciliation reserve and do not meet			
the criteria to be classified as Solvency II own funds			
Deductions			
Deductions for participations in financial and credit institutions	0	0	0
Total basic own funds after deductions	12,274	12,274	0
Ancillary own funds			
Unpaid and uncalled ordinary share capital callable on demand	0		
Unpaid and uncalled initial funds, members' contributions or the equivalent basic own fund item for mutual and mutual - type undertakings, callable on demand	0		
Unpaid and uncalled preference shares callable on demand	0		
A legally binding commitment to subscribe and pay for subordinated liabilities on demand	0		
Letters of credit and guarantees under Article 96(2) of the Directive 2009/138/EC	0		
Letters of credit and guarantees other than under Article 96(2) of the Directive 2009/138/EC	0		
Supplementary members calls under first subparagraph of Article 96(3) of the Directive 2009/138/EC	0		
Supplementary members calls - other than under first subparagraph of Article 96(3) of the Directive 2009/138/EC	0		
Other ancillary own funds	0		
•			

Total ancillary own funds	0		
Available and eligible own funds			Î
Total available own funds to meet the SCR	12,274	12,274	0
Total available own funds to meet the MCR	12,274	12,274	0
Total eligible own funds to meet the SCR	12,274	12,274	0
Total eligible own funds to meet the MCR	12,274	12,274	0
SCR	4,980		
MCR	2,657		
Ratio of Eligible own funds to SCR	2.4646		
Ratio of Eligible own funds to MCR	4.6190		
Reconciliation reserve			
Excess of assets over liabilities	12,274		
Own shares (held directly and indirectly)	0		
Foreseeable dividends, distributions and charges	0		
Other basic own fund items	13,122		
Adjustment for restricted own fund items in respect of	0		
matching adjustment portfolios and ring fenced funds			
Reconciliation reserve	-848		
Expected profits			
Expected profits included in future premiums (EPIFP) - Life	0		
business			
Expected profits included in future premiums (EPIFP) - Non-	0		
life business			
Total Expected profits included in future premiums	0		
(EPIFP)			

## QRT – P25.01.21 – Solvency Capital Requirement

	solvency capital requirement	USP	Simplifications
Market risk	1,926		
Counterparty default risk	303		
Life underw riting risk	3,177		
Health underw riting risk	0		
Non-life underw riting risk	0		
Diversification	-1,196		
Intangible asset risk	0		
Basic Solvency Capital Requirement	4,211		

Calculation of Solvency Capital Requirement	
Operational risk	770
Loss-absorbing capacity of technical provisions	0
Loss-absorbing capacity of deferred taxes	0
Capital requirement for business operated in accordance with Art. 4 of Directive 2003/41/EC	0
Solvency capital requirement excluding capital add	4,980
on .	
Capital add-on already set	0
Solvency capital requirement	4,980
Other information on SCR	
Capital requirement for duration-based equity risk sub- module	0
Total amount of Notional Solvency Capital Requirement for remaining part	0
Total amount of Notional Solvency Capital Requirements for ring fenced funds	0
Total amount of Notional Solvency Capital Requirement for matching adjustment portfolios	0
Diversification effects due to RFF nSCR aggregation for article 304	0

## QRT - P28.01.21 - Minimum Capital Requirement

Linear formula component for life insurance and reinsurance obligations			
MCRL Result	1,249		
	·	Net (of reinsurance/SPV) best estimate and TP calculated as a whole	Net (of reinsurance/SPV) total capital at risk
Obligations with profit participation - guaranteed benefits		0	
Obligations with profit participation - future discretionary benefits		0	
Index-linked and unit-linked insurance obligations		178,425	
Other life (re)insurance and health (re)insurance obligations		0	
Total capital at risk for all life (re)insurance obligations			0
Overall MCR calculation			
Linear MCR	1,249		
SCR	4,980		
MCR cap	2,241		
MCR floor	1,245		
Combined MCR	1,249		
Absolute floor of the MCR	2,657		
Minimum Capital Requirement	2,657		